

## FOREIGN DIRECT DEPOSIT ENROLMENT FORM

### Part A - Identification Information

Print clearly and in block letters. Do not use this form to make changes to your mailing address.

Surname \_\_\_\_\_

Given Name \_\_\_\_\_ Initial(s) \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

City, Town \_\_\_\_\_ State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Telephone number \_\_\_\_\_

Other (TAX, ID, RUT or National identity no.) if used in your country \_\_\_\_\_

\_\_\_\_\_

### Part B - Banking Information

1. Must be completed by the financial institution where you would like your money deposited.

2. Enter the foreign banking information required by your country on the lines below.

Bank Sort Code \_\_\_\_\_

Currency \_\_\_\_\_

Bank Swift Code \_\_\_\_\_

IBAN \_\_\_\_\_

\_\_\_\_\_

Account No. \_\_\_\_\_

\_\_\_\_\_

Account Type  Savings  Chequing

Name(s) of Account Holder(s)

\_\_\_\_\_

\_\_\_\_\_

## Part C - Consent

I hereby direct The Civil Service Superannuation Board (CSSB) to deposit my monthly pension on a regular basis to the bank account specified on this form.

I acknowledge that the CSSB or its service provider(s) will convert the pension amount from Canadian dollars to the currency of the country of the specified bank account.

I acknowledge that it is my responsibility to ensure that the information on this form is accurate, and to keep the CSSB informed of any changes in my address, bank, or bank account number.

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Signature of Applicant

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Date

## FOREIGN DIRECT DEPOSIT ENROLMENT FORM - INSTRUCTIONS

Additional information pertaining to the Financial Banking information under Part B of the enrolment form.

A **sort code** identifies both the bank and the branch where the account is held. In some cases, the first digit of the sort code identifies the bank itself, and in other cases, the first two digits identify the bank. Some countries refer to the sort code as the ABA, BSB, IFSC or BRSTN.

A **SWIFT code** is a standard format for bank identifier codes and is a unique identification code for a particular bank. These codes are used when transferring money between banks, particularly for international wire transfers. Banks also use the codes for exchanging other messages with each other.

**IBAN** stands for International Bank Account Number and is a number attached to all accounts in the European Union countries plus Norway, Switzerland, Liechtenstein and Hungary. The IBAN is made up of a code that identifies the country the account belongs to, the account holder's bank and the account number itself. The IBAN makes it easier and faster to process cross-border payments.